

MINUTES OF REGULAR MEETING OF MAYOR AND CITY COUNCIL OF THE CITY OF NELIGH, NEBRASKA

March 13, 2018

The regular meeting of the Mayor and City Council of the City of Neligh was held at the Council Chambers on Tuesday, March 13, 2018 at 7:00 P.M. Present were Mayor Joe Hartz and Council members Steph Wanek, Leonard Miller and Dale Wilkinson. Absent: Council Member Ted Hughes. Also in attendance were City Attorney Jim McNally, Generation Supervisor Josh Capler, City Clerk Danielle Klabenes, News Reporters Olivia Wondercheck and Carrie Pitzer, Don Weinman and Al Stelling. Notice of this meeting was given in advance thereof by publication in the Neligh News and Leader on March 7, 2018. Notice of this meeting was given to the Mayor and all members of the Council and a copy of their acknowledgment of receipt of notice and the agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Council of this meeting. All proceedings thereafter shown were taken while the convened meeting was open to the attendance of the public. Mayor Hartz presided over the meeting and noted that a copy of the Open Meetings Law, located on the east wall of the Council Chambers, is available to the public. City Clerk Klabenes recorded the minutes.

APPROVAL OF MINUTES

Wilkinson moved to approve the February 13th regular meeting minutes as submitted. Seconded by Miller. Roll call votes in favor were Miller, Wilkinson, Wanek. Opposed: None. Absent: Hughes. Motion carried.

TREASURER'S REPORT

Clerk Klabenes presented the February 2018 treasurer's report. She reported a record high for sales tax receipts in February of \$6900. She reported this was the result of December 2017 local sales. The Council gave special thanks to Lauren Sheridan-Simonsen's work and the Chamber of Commerce for the Grinchmas and Christmas Bingo cards. *Wanek moved to accept the February treasurer report as submitted.* Seconded by Wilkinson. Roll call votes in favor were Wanek, Wilkinson, Miller. Opposed: None. Absent: Hughes. Motion carried.

MOVING PERMIT 2018-1 FOR NELIGH-OAKDALE SCHOOLS

Clerk Klabenes reported on the request to move a storage shed from the High School Eastward building to the Elementary Westward building. She reported the Industrial Arts class built the storage shed. Generation Supervisor Capler reported the selected path for the move followed 6th Street to R Street for placement along the west side of the elementary school. He reported the height of the loaded trailer would not affect city lines to be moved and cleared the telephone lines. Discussion was held for not assessing fees nor a surety bond in moving the building with the reduced risk of damage from increased clearance of utility lines. *Miller moved to approve Moving Permit 2018-1 for Neligh-Oakdale schools for a storage shed and to waive the surety bond requirement.* Seconded by Wilkinson. Roll call votes in favor were Miller, Wilkinson, Wanek. Opposed: None. Absent: Hughes. Motion carried.

RESOLUTION 2018-5 FOR PARTICIPATING MEMBERS OF LARM TO CALL A SPECIAL MEETING

Mayor Hartz reported on the MidWinter Conference session he had attended to address this. He reported the LARM Board had members appointed from within the board instead of an election from the participating members of LARM, which was the cities. He reported the process to correct this was to have an election by the members of LARM to vote for the LARM Board members which was scheduled for a conference call meeting later in the month. *Wilkinson introduced and moved for passage Resolution 2018-5 calling for a special meeting by telephone conference of all LARM participating members to select 15 directors to the LARM Board on March 21st and to appoint City Clerk Danielle Klabenes as representative and Council member Steph Wanek as alternate to serve as the cities voting member at the special meeting.* Seconded by Miller. Roll call votes in favor were Miller, Wilkinson, Wanek. Opposed: None. Absent: Hughes. Motion carried. Thereupon Mayor Hartz declared Resolution 2018-5 adopted.

DIAL-A-RIDE PUBLIC TRANSPORTATION CHURCH CONTRACTS

Clerk Klabenes reported with an increase in local fare revenues that the church contract price was held constant from last year at \$49.80 per week divided by the 4 participating churches, despite a decline in attendance. Discussion was held for advertising Sunday transit services at the Senior Citizens Center and Neligh Housing Authority to increase ridership on Sundays. *Wanek moved to approve the Dial-A-Ride Public Transportation church contracts for \$49.80 per week divided equally among participating churches.* Seconded by Wilkinson. Roll call votes in favor were Wilkinson, Miller, Wanek. Opposed: None. Absent: Hughes. Motion carried.

NEBRASKA PUBLIC TRANSIT WEEK APRIL 8TH – 14TH

Clerk Klabenes reported the fourth annual promotion of Nebraska Public Transit Week was scheduled for

April 8th – 14th with daily activities to show appreciation and increase awareness of public transit services available to all ages. She presented a flyer advertising the daily promotions to be shared with local news media including a pre-anniversary celebration with a Chamber of Commerce coffee honoring Dial-A-Ride in business for 40 years. *Miller moved to authorize and approve the Dial-A-Ride Public Transportation events for the Nebraska Public Transit Week of April 8th – 14th, 2018.* Seconded by Wilkinson. Roll call votes in favor were Wanek, Wilkinson, Miller. Opposed: None. Absent: Hughes. Motion carried.

COMMUNITY SPRING CLEANUP WEEKEND

Wanek moved to set the community spring clean-up weekend for Saturday April 21st at the compactor and tree dump from 11:00A.M. to 5:00P.M. and Sunday, April 22nd at the tree dump from 1:00P.M. to 5:00P.M. with a rain date of April 28th – 29th and regular fees in place. Seconded by Miller. Discussion was held for designing magnets with the recycling schedule to be distributed at the compactor and tree dump during spring clean-up weekend. Roll call votes in favor were Miller, Wilkinson, Wanek. Opposed: None. Absent: Hughes. Motion carried.

APPOINTMENTS

ED Board Chairman Al Stelling reported the ED Board recommended Traci Jacobsen for the unexpired term on the ED Board. He reported the LB840 Loan Committee had not yet met to make a recommendation for one member. *Wanek moved to approve Traci Jacobsen to the Economic Development Board for the unexpired term ending October 2018.* Seconded by Wilkinson. Roll call votes in favor were Wanek, Miller, Wilkinson. Opposed: None. Absent: Hughes. Motion carried.

Clerk Klabenes reported MEAN provided three separate resolutions for the Board of Directors, Management Committee and NMPP Member's Council. She reported Joe McNally had served as representative with Josh Capler as alternate for the prior 3-year term and both would like to serve another term. *Wanek introduced and moved for passage Resolution 2018-6, 2018-7 and 2018-8 appointing Joe McNally as representative and Josh Capler as alternate representative to the MEAN Board of Directors, MEAN Management Committee and NMPP Members Council.* Seconded by Wilkinson. Roll call votes in favor were Miller, Wilkinson, Wanek. Opposed: None. Absent: Hughes. Thereupon Mayor Hartz declared resolutions 2018-6, 2018-7 and 2018-8 adopted.

ECONOMIC DIRECTOR REPORT

Economic Development Board Chairman Al Stelling reported for the ED Director who was attending a workforce housing conference. Stelling reported Heidi Rethmeier had applied for a Façade grant to reinforce or replace garage door supports, resurface and paint at 106 West 5th Street for \$2,510 as a 50% match. He reported Rethmeier had also applied for a Micro-façade grant to remove, replace and repair a retaining wall at 108 West 5th Street for \$466 for a 75% match. He also reported a change order for a materials price increase on the Façade application for 319 Main Street for windows and the back door for an increase of \$634.58. He reported the review committee had recommended approval for the three applications for a total of \$3,610.58 in DTR funds. *Wanek moved to approve the façade and micro-façade applications as recommended by the application committee for 106 West 5th and 108 West 5th for Heidi Rethmeier and the change order for the façade application for 319 Main Street for a combined total of \$3,610.58.* Seconded by Miller. Roll call votes in favor were Wilkinson, Wanek, Miller. Opposed: None. Absent: Hughes. Motion carried.

The ED Board Chairman reported the ED office was working with 4 entities for LB840 funds to grow or start a business. Discussion was held for the ED Director to provide a detail of funds and list of businesses for the DTR Funds still available and communicate the deadlines approaching. He reported the Chamber of Commerce Ag & Home Expo was a success. The Council extended appreciation for Lauren Sheridan-Simonsen's work in the two day event.

Stelling reported on the Rural Workforce Housing Grant requesting a contribution from Neligh. He reported the LB840 fund could contribute \$50,000 between available funds of \$25,000 and the ED Board dropping the reserve balance to \$25,000. He reported of an option for the City to contribute \$50,000 from another funding source or contribute \$25,000 with local business tax exempt donations of \$25,000 to bring Neligh's contribution to a total of \$100,000. He reported Clearwater and Plainview had committed \$100,000 each and would also file the grant application with Neligh under CORE. Discussion was held that the economic development plan adopted by the voters and directed at business development did provide for LB840 funds to be used for a housing project. Discussion was held for NIFA matching contributions of \$.30 on every local dollar commitment. *Miller moved to commit \$50,000 from the LB840 fund and \$25,000 from the Electric fund with the condition that the Economic Development Board raise \$25,000 in donations for a \$100,000 total funding contribution for the Rural Workforce Housing Grant.* Seconded by Wilkinson. Roll call votes in favor were Wanek, Miller, Wilkinson. Opposed: None. Absent: Hughes. Motion carried.

The amendment of the ED Board by-laws was tabled to the next meeting. Mayor Hartz requested the ED Board revisit the job description and clarify duties and functions for the director position.

POLICE REPORT

Clerk Klabenes reported that Chief Wright was absent due to illness while the Police report was reviewed.

Wilkinson moved to approve the February Police report of 247 calls. Seconded by Wanek. Roll call votes in favor were Wilkinson, Miller, Wanek. Opposed: None. Absent: Hughes. Motion carried.

CITY SUPT. REPORT AND ELECTRIC REPORT

Generation Supervisor Capler reported for Supt. Bly who was attending water school. Capler reported the Fair Board and Ball Board had met at the park and agreed on the 3rd baseline project for the Legion field that the Ball Board will construct and pay for repairs to the home field dugout and add a storage shed. Clerk Klabenes reported the recycling contact would be on site the following week to look at the city's facilities. Mayor Hartz and Council Member Wilkinson would both like to attend the meeting.

Supervisor Capler presented the One-and-Ten Year Water Plan and reported the projects listed as J and H for the Belmar Creek and east extension along Highway 275 would both need to be done at the same time. City Attorney McNally reported the city must have a plan for the services for annexation but were not required to complete the project by a specific year. Discussion was held for the water project to be completed prior to the next ISO rating for the Fire Department. *Wilkinson moved to approve the One-and-Ten Year Water Plan as presented. Seconded by Wanek. Roll call votes in favor were Wanek, Miller, Wilkinson. Opposed: None. Absent: Hughes. Motion carried.*

Capler also reported the Park Board had recommended hiring the slate of lifeguards with assistant and manager. *Wanek moved to approve the lifeguards, manager and assistant manager as recommended by the Park Board. Seconded by Miller. Roll call votes in favor were Wilkinson, Miller, Wanek. Opposed: None. Absent: Hughes. Motion carried.* Discussion was held that part-time applications for Solid Waste were slow. Capler reported two employees took the sewer test the previous week and awaited the test results.

Wilkinson moved to approve the Supt. report as reported by Generation Supervisor Capler. Seconded by Miller. Roll call votes in favor were Wanek, Wilkinson, Miller. Opposed: None. Absent: Hughes. Motion carried.

ELECTRIC REPORT

Generation Supervisor Capler reported no outages for the previous month. He reported both Supt. Bly and Water Operator Kester were attending water school this week. He reported the ESU #8 transformer had arrived earlier that day. He reported NPPD would be moving another large transformer through town on Highway 14 next month and advance public notice would be provided upon a date confirmation. He reported MEAN set the equipment for calibration and then will test the generation plant. He reported Lineman Ellenwood worked a full week over Spring Break last week and had successfully passed the first Merchants book. He reported the \$.50 hourly wage increase would be applied in the next payroll. *Wanek moved to approve the February electric operations report. Seconded by Miller. Roll call votes in favor were Wilkinson, Miller, Wanek. Opposed: None. Absent: Hughes. Motion carried.*

APPROVAL OF BILLS

Moved by Wilkinson to approve the bills as submitted. Seconded by Wanek. Roll call votes in favor were Miller, Wilkinson, Wanek. Opposed: None. Absent: Hughes. Motion carried.

There being no further business to conduct, *Miller moved to adjourn. Seconded by Wilkinson. Roll call votes in favor were Wilkinson, Wanek, Miller. Opposed: None. Absent: Hughes. Thereupon Mayor Hartz declared the meeting adjourned. Time 8:13 P.M.*

City of Neligh

Joe Hartz, Mayor

ATTEST

Danielle Klabenes, City Clerk

CERTIFICATION

I, the undersigned, City Clerk of the City of Neligh, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and City Council on March 13, 2018; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

City Clerk

(SEAL)