

CITY OF NELIGH  
DESIGN PLANNING GRANT



## I. Program Overview

### Statement of Purpose:

To provide businesses within Neligh's Old Mill District with financial assistance to **hire professional designers to facilitate design concepts** for their building to ensure a cohesive design for the Old Mill District.

### Funding Mechanism:

A grant program administered by the City of Neligh and funded by the Neligh Local Option Municipal Economic Development Act (LB840) funds.

### Grant Details:

- Available to property owners and business owners within the Neligh Old Mill District (see map on application page).
- Maximum funding request for professional design assistance is \$250.
- Request must be approved by the City of Neligh.
- Applications can be submitted after February 1, 2016 and will remain available until funds are depleted.

## II. Program Guidelines

The purpose of this program is to effectively plan for the restoration, improvement or creation of historic architectural features to facades of commercial buildings anywhere within Neligh's Old Mill District as identified within the Neligh Downtown Plan.

- A. Every effort should be made to utilize the Design Guidelines in Appendix 1 of the Downtown Neligh Revitalization Plan.
- B. All exterior color schemes shall accent the building, as well as harmonize with historic character of adjacent buildings.
- C. No design work for which funding is sought shall begin prior to submitting an application, however, design work can begin prior to Council Approval but the applicant runs the risk of not being approved for the Design Grant.
- D. To qualify for funds, an application must be submitted to the City of Neligh, Attention Greg Ptacek for review and recommendation with final approval by the Neligh City Council.
- E. Designer means intern-architect or architect. Other types of designers will require Council Approval.

## IV. Design and Document Approval Flow Chart

1. Contact is made with Greg Ptacek with the City of Neligh regarding participation in the Design Planning Grant Program.
2. Application is filled out and submitted to Greg Ptacek at the City of Neligh, 105 East 2<sup>nd</sup> Street.
3. The City of Neligh reviews the formal application, makes a recommendation to the City Council, and communicates formal approval/denial to the applicant in writing.
4. After formal approval design work is undertaken.
5. At design completion, the applicant submits invoices to the City of Neligh.
6. The City of Neligh disburses grant funds upon Council Review.

# CITY OF NELIGH FUNDS

## Design Planning Grant Application Form

Applicant Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Applicant's email address: \_\_\_\_\_

Business Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Business Owner: \_\_\_\_\_ Property Owner: \_\_\_\_\_

Designer: \_\_\_\_\_ Designer Phone: \_\_\_\_\_

Total Proposed Design Cost: \_\_\_\_\_

I hereby agree to contract with the above Designer to provide design guidance. I agree to pay for all design work in full. I understand that this grant application be approved by the City Council of the City of Neligh. If approved, I will submit design invoices for reimbursement within 120 days of notice of award.

\_\_\_\_\_  
Signature of Property Owner

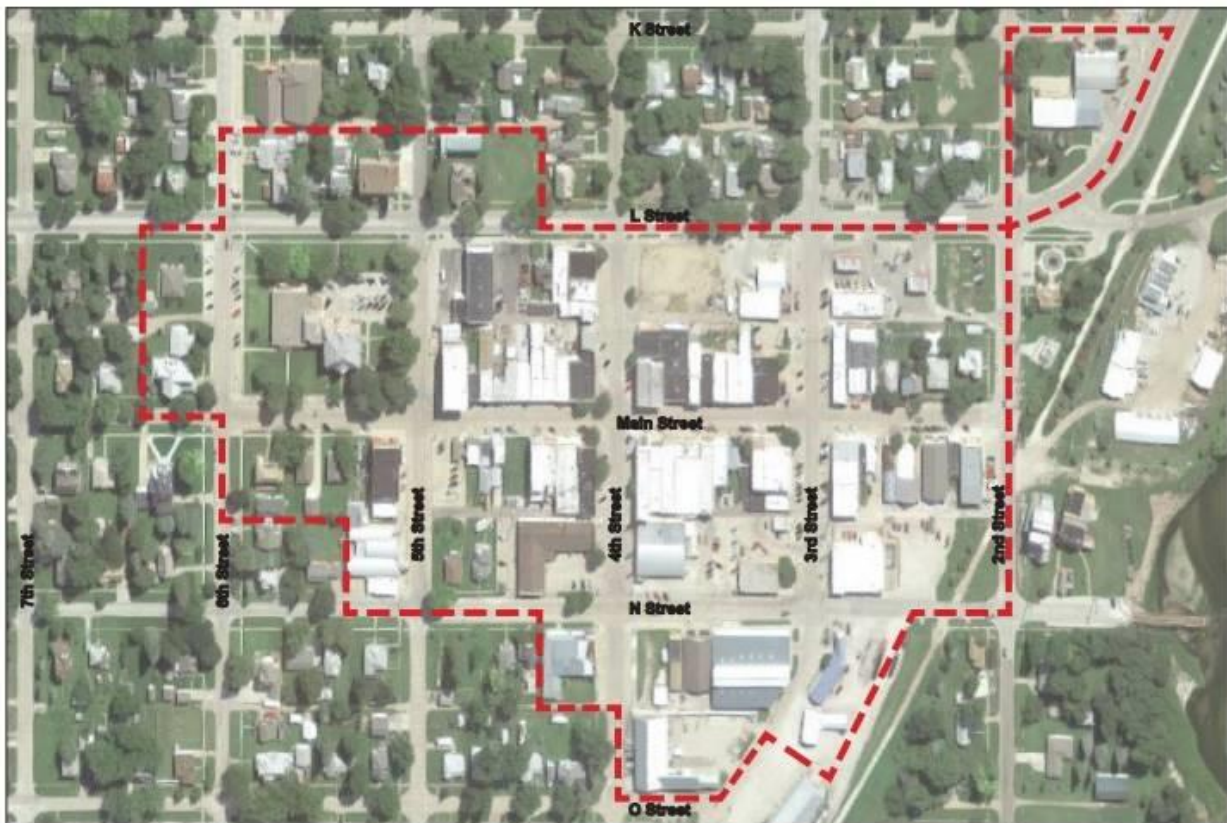
\_\_\_\_\_  
Signature of Business Owner (if applicable)

\_\_\_\_\_  
Printed Name & Title of Property Owner

\_\_\_\_\_  
Printed Name & Title of Business Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



Map of Project Area  
Neligh, Nebraska  
457-G1-003



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